



International Organization for Migration (IOM)  
The UN Migration Agency

## **SPECIAL VACANCY NOTICE**

### **READVERTISEMENT**

#### **Open to Internal and External Candidates**

Position Title : **Senior Teleradiology and PACS Systems Administrator**

Vacancy Number : **IOMRONBO/SVN/008/2022**

Duty Station : **Regional Office, Nairobi, Kenya**

Classification : **General Service Category, Grade G7**

Type of Appointment : **Special Short Term Contract, (6 months with possibility of extension)**

Estimated Start Date : **As soon as possible**

Closing Date : **11 September, 2022**

The International Organization for Migration (IOM) is the UN Migration Agency. With 174 member states it is committed to the principle that humane and orderly migration benefits migrants and society. Established in 1951 and now active in over 400 field locations worldwide, IOM works with partners, government, and civil society to:

1. Assist in meeting the operational challenges of migration and mobility
2. Advance understanding of migration issues
3. Encourage social and economic development through migration; and
4. Uphold the human dignity and well-being of migrants and mobile populations.

IOM is committed to a diverse and inclusive work environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

IOM's Regional Office for the East and Horn of Africa supports and monitors the following countries: Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, South Sudan, United Republic of Tanzania and Uganda. Through a team of specialists, the Regional Office supports the development, implementation, monitoring, reporting and evaluation of projects and initiatives undertaken by country offices and regional programmes.

Under overall supervision of the Deputy Regional Health Assessment Programme Coordinator, the direct supervision of the National Radiology Coordinator, with close coordination with Global Teleradiology and QC Center in MAC and ICT Unit, the successful candidate will be responsible for the overall Teleradiology Software and PACS Systems

administrations and provide technical and users support and troubleshooting to the Regional Teleradiology Center and IOM field operations in Africa region:

### ***Core Functions / Responsibilities:***

In particular he/she will:

1. Perform and coordinate and monitor the installation, configuration and connection of the PACS system and software related to digital radiology and Teleradiology for IOM field operations worldwide, in coordination with IT focal persons in the field.
2. Perform and monitor day-to-day housekeeping/maintenance of the Teleradiology PACS software, databases and other various Teleradiology software services in Manila IOM Global Teleradiology Center and local missions worldwide.
3. Provide real-time technical support and troubleshooting of bio-data and system errors for PACS systems and Teleradiology applications databases and servers running in The Center and different missions worldwide.
4. Prepare and maintain technical documents, like users' instructions, manuals and technical support guides to be used by the Center and users worldwide.
5. Perform the necessary system set-up and configuration as part of the technical preparation during /implementation of IOM Teleradiology service to new IOM field missions and non-IOM Panel sites in different parts of the world, in coordination with the focal IT colleagues in field missions as applicable.
6. Plan and conduct online/onsite and user technical training workshops for medical IT colleagues and Teleradiology users in Migration Health Department (MHD) field operations and other end-users worldwide.
7. Act as a focal point for the Regional Teleradiology Center for any Teleradiology and PACS systems technical issues and provide support as needed.
8. Participate in the evaluation of Digital Radiology and Teleradiology systems related software and hardware solutions; customize open source software for enhancement, adding functionality and integrating with existing Teleradiology and PACS systems.
9. Develop, test and maintain Teleradiology reports in SQL Reporting Services and providing regular reports as needed.
10. Perform the Teleradiology service process as needed including routine clerical, data reports, and administrative works and monitoring the daily workflow and capacity tracking as needed.
11. Keep track and record of the readings in Teleradiology systems, the submission of the Chest X-Ray images and the reports to the eMedical websites, and the notification to the missions when needed.
12. Provide technical support during weekends, holidays or outside working hours as well as "stand-by" focal person on a rotation basis upon request or as needed.
13. Guide, coordinate, and monitor work of the Teleradiology service assistants as needed and promote and monitor observance of the daily smooth primary reading coordination, workflow and timeliness.
14. Perform other related duties as may be assigned.

### ***Required Qualifications and Experience***

#### **Education**

- Completed university degree in Information Technology, Computer Science or Computer Engineering or a related field from an accredited academic institution with

a minimum of five years of relevant work experience

- Completed high school degree from an accredited academic institution, with seven years of relevant professional experience.
- Certificate in PACS administration or Health informatics is an advantage

### **Experience**

- Experience with PACS system administration, digital radiology and Teleradiology. Understanding of the industry an advantage.
- Experience with SQL and J2EE, JBoss, Apache Web and Tomcat; configuration management of Enterprise applications.
- Experience with PHP and .Net is an added advantage;
- Knowledgeable with Javascript, CSS, DHTMLX, jQuery and Application frameworks;

### **Skills**

- Strong software development skills; strong skills in SQL development, database integration with web-based applications is advantageous;
- Excellent analytical and problem-solving skills;
- Demonstrated skills in systems analysis and design techniques, testing and documentation required

### **Languages**

Required: Fluency in English and Kiswahili is required. Working knowledge of French or any other UN Official language is advantageous.

### ***Required Competencies***

The incumbent is expected to demonstrate the following values and competencies:

#### **Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

#### **Core Competencies – behavioural indicators *level 2***

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### **Managerial Competencies** – behavioural indicators level 2

- Leadership – provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization’s vision.
- Empowering others & building trust - creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking & vision - works strategically to realize the Organization’s goals and communicates a clear strategic direction.

### ***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

### ***How to apply:***

Interested candidates should submit CV and a cover letter indicating the **Special Vacancy Notice Number (SVN No.), Position Title and the Duty Station** with three professional referees and their contacts (both email and telephone) to: [ronairobihdrec@iom.int](mailto:ronairobihdrec@iom.int)

Closing Date: 11 September 2022

Only Shortlisted Applicants will be contacted.

### **NOTE**

**NO FEE: The International Organization for Migration (IOM) does not charge a fee at any stage of the recruitment process (application, interview meeting, process, or training). IOM does not concern itself with information on applicants’ bank details.**

### ***Posting period:***

**From 29.08.2022 to 11.09.2022**